



Position Title: Project Worker

Location: Onsite – **Bingham Centre**, 31 Bingham Avenue, Edinburgh EH15 3HZ

Reports To: Line Manager / Project Lead

Contract Type: Fixed term - Part Time

Start Date: TBC

Role Purpose

To support the delivery of high-quality youth and community programmes that engage children and young people in positive activities. The Project Worker will help create a safe, inclusive, and supportive environment where participants can develop confidence, skills, wellbeing, and social connections through sports, recreation, and community-based activities.

Key Duties & Responsibilities

- Deliver and support youth work, recreational, community groups and activities.
 - Build positive and professional relationships with children, young people & families,
 - Encourage participation and engagement in project activities.
 - Ensure all sessions are delivered in a safe, inclusive, and welcoming manner.
 - Assist with planning, organising, and evaluating activities and events.
 - Monitor attendance and maintain accurate records and reports.
 - Identify and respond appropriately to the needs of participants.
 - Follow safeguarding, child protection, health and safety, and organisational policies.
 - Support volunteers and assist with their supervision during activities.
 - Attend team meetings, training sessions, and development opportunities.
 - Report any concerns relating to participant welfare, safety, or wellbeing manager.
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Person Specification

Essential:

- Experience working with children and young people in a paid or voluntary capacity.
- Strong communication and interpersonal skills.
- Ability to work effectively as part of a team.
- Ability to engage and motivate young people from diverse backgrounds.
- Understanding of safeguarding and child protection principles.
- Reliable, flexible, and committed to promoting positive outcomes for young people.

Desirable:

- Experience working with young people in community or youth work settings.
 - Qualification in Youth Work, Community Education, Sports or a related field.
 - Experience delivering sports, arts, recreational, or community activities.
 - Knowledge of local community issues affecting young people.
 - First Aid certification.
 - Experience supporting volunteers.
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Salary

- 5 hour position is £3510 paid annually - £13.50 (per hour)
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Hours & Commitment

- Monday, Tuesday & Thursday (groups) delivery (hours vary)
 - Hours may vary with some additional evening or weekend work may be required.
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Benefits

- Starpic workwear provided
 - Opportunity to develop professional skills in engagement and volunteer management.
 - Experience within a creative and supportive project environment.
 - Access to relevant training and professional development opportunities.
 - Opportunity to be part of the Starpic family and contribute to meaningful community work.
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PVG Scheme

This post is considered Regulated Work with Vulnerable Children and/or Protected Adults under the Protection of Vulnerable Groups (Scotland) Act 2007. Where applicable (age dependent), preferred candidates will be required to join the PVG Scheme or undergo a PVG Scheme update check upon receiving a formal offer from Starpic Project.

Special Conditions

Starpic Project is committed to creating a workplace culture where all employees feel valued, included, and able to perform at their best. We recognise and welcome the benefits that a diverse workforce with different values, beliefs, experiences, and backgrounds brings to our organisation.

Approval

Prepared by: _____

Approved by: _____

Date: _____