



Position Title: Senior Project Worker

Location: Onsite – Bingham Centre, 31 Bingham Avenue, Edinburgh EH15 3HZ

Reports To: Line Manager / Project Lead

Contract Type: Fixed term - Part Time (1 year)

Start Date: 18th August 2026

About Starpic Project

Starpic Project is a community-based organisation committed to supporting children, young people, adults, and families through inclusive programmes that promote wellbeing, learning, community participation, and social inclusion. We provide a welcoming environment where local people can build relationships, develop skills, and access opportunities that strengthen individuals and the wider community.

Role Purpose

The Senior Project Worker will play a key role in planning, coordinating, and delivering high-quality youth and community programmes that meet the needs of local residents. Working closely with the Project Manager, volunteers, partner organisations, and the wider community, the post holder will develop and facilitate engaging activities that encourage participation, promote inclusion, and strengthen community connections.

The role focuses on creating a safe, welcoming, and supportive environment where children, young people, and families can build confidence, develop new skills, improve their wellbeing, and form positive relationships through sports, recreation, learning, and community-based activities. The Senior Project Worker will also support the day-to-day operation of the project, supervise volunteers, contribute to programme development, and help ensure activities are delivered to a high standard, in line with safeguarding, health and safety, and organisational policies.

Key Duties & Responsibilities

- Deliver and support youth work, sports, recreational, and community activities.
 - Build positive and professional relationships with children, young people & families.
 - Encourage participation and engagement in project activities.
 - Ensure all sessions are delivered in a safe, inclusive, and welcoming manner.
 - Assist with planning, organising, and evaluating activities and events.
 - Monitor attendance and maintain accurate records and reports.
 - Identify and respond appropriately to the needs of participants.
 - Follow safeguarding, child protection, health and safety, and organisational policies.
 - Support volunteers and assist with their supervision during activities.
 - Attend team meetings, training sessions, and development opportunities.
 - Report any concerns relating to participant welfare, safety, or wellbeing manager.
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Person Specification

Essential:

- Experience delivering youth work, community development, or learning programmes.
- Experience planning and facilitating activities for children, young people, and adults.
- Ability to engage and motivate young people from diverse backgrounds.
- Knowledge of safeguarding and child protection responsibilities.
- Excellent communication and interpersonal skills.
- Good organisational, administrative, and IT skills.
- Ability to work independently and as part of a team.
- Reliable, flexible, and committed to promoting positive outcomes for young people.



Desirable:

- Experience working with young people in community or youth work settings.
- Qualification in Youth Work, Community Learning or a related discipline.
- Experience supervising volunteers or staff.
- Knowledge of monitoring, evaluation, and funding requirements.
- Current First Aid qualification.
- Full UK driving licence.

Salary

- 10 hour position is £8580 paid annually - £16.50 (inclusive of statutory holiday pay)

Hours & Commitment

- Tuesday, Wednesday, Thursday (3:30 - 6pm) and Friday delivery
- Hours may vary with some additional evening or weekend work may be required.

Benefits

- Starpic workwear provided
- Opportunity to develop professional skills in engagement and volunteer management.
- Experience within a creative and supportive project environment.
- Access to relevant training and professional development opportunities.
- Opportunity to be part of the Starpic family and contribute to community work.

PVG Scheme

This post is considered Regulated Work with Vulnerable Children and/or Protected Adults under the Protection of Vulnerable Groups (Scotland) Act 2007. Where applicable (age dependent), preferred candidates will be required to join the PVG Scheme or undergo a PVG Scheme update check upon receiving a formal offer from Starpic Project.

Special Conditions

Starpic Project is committed to creating a workplace culture where all employees feel valued, included, and able to perform at their best. We recognise and welcome the benefits that a diverse workforce with different values, beliefs, experiences, and backgrounds brings to our organisation.

Approval

Prepared by: _____

Approved by: _____

Date: _____