



**Position Title:** Project Volunteer

**Location:** Onsite – **Bingham Centre**, 31 Bingham Avenue, Edinburgh EH15 3HZ

**Reports To:** Line Manager

**Commitment:** 2-6 hours per week - flexible

---

### **About Starpic Project**

Starpic Project is a community-based initiative dedicated to supporting local residents through creative activities, social events, skill-building sessions, and inclusive community engagement. We aim to foster connection, confidence, and opportunities for people of all ages.

---

### **Role Purpose**

The Volunteer Project Worker will support the delivery of activities within the Starpic Project, helping to create a welcoming, safe, and positive environment for participants. This role is ideal for someone who enjoys working with people, is community-minded, and wants to contribute meaningfully to local projects.

---

### **Key Responsibilities**

- Assist in planning, preparing, and delivering project activities (workshops, groups, events).
  - Welcome participants and help create an inclusive atmosphere.
  - Support individuals to take part in activities, offering encouragement and practical help.
  - Set up and tidy away materials, equipment, and spaces before and after sessions.
  - Help gather feedback from participants and contribute ideas for project improvement.
  - Maintain confidentiality and follow the project's safeguarding and health & safety procedures.
  - Work alongside staff and other volunteers as part of a supportive team.
- 

### **Skills & Qualities**

- Friendly, reliable, and approachable.
  - Good communication skills and ability to work with people from diverse backgrounds.
  - Willingness to learn and take direction.
  - Ability to work as part of a team and independently.
  - Creativity or experience with community activities (desirable but not essential).
- 

### **What We Offer**

- Induction, training, and ongoing support.
  - Opportunities to develop new skills and experience.
  - A positive and welcoming volunteer community.
  - The opportunity to make a meaningful difference in the local community.
- 

### **Commitment**

We are flexible and appreciate any time volunteers can offer. Typically, this role involves 2–6 hours per week, depending on project needs.

---



### **PVG Scheme**

This post is considered Regulated Work with Vulnerable Children and/or Protected Adults under the Protection of Vulnerable Groups (Scotland) Act 2007. Where applicable (age dependent), preferred candidates will be required to join the PVG Scheme or undergo a PVG Scheme update check upon receiving a formal offer from Starpic Project.

---

### **Special Conditions**

Starpic Project is committed to creating a workplace culture where all employees feel valued, included, and able to perform at their best. We recognise and welcome the benefits that a diverse workforce with different values, beliefs, experiences, and backgrounds brings to our organisation.

### **How to Apply**

For more information or to get involved, please contact a member of our team onsite or complete an application online at our vacancies section [www.StarpicProject.co.uk](http://www.StarpicProject.co.uk).