



Day:	Ratio:	Date(s):
First Aider:	Fire Warden:	

GROUP	AGE	LEAD	WORKER	WORKER	VOLUNTEER (S)
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RESOURCES REQUIRED

set up activities, games, arts & crafts
 (PLEASE INFORM STARPIC MANAGEMENT IF ANYTHING IS NEEDED TO BE PURCHASED)

Lead to brief team 10 min prior to group starting
(staff rotating / timings / snack / new ideas / strategy)

		NOTES
	Discuss with the young people what they liked and disliked about the session. Keeping it fun and engaging to get honest feedback. Gain info on what they would like for future sessions to help planning.	
	Line up and safe exit to parents/carer.	

Session evaluation recording
 what went well / feedback from group / what didn't work / improvements needed



Evaluation

DAY:

TIME:

GROUP:

YOUNG PEOPLE:

FEMALE	MALE	OTHER
0	0	0

TOTAL
0

WORKER / VOLUNTEER

Worker / Volunteer (Initials)	
What activities ran?	
What went well?	
What did not go so well?	

WORKER / VOLUNTEER

Comments from young people? (quotes, positive & negative)	"Really liked the"
Action needed for improvement (if needed)	
What parts of SHANARRI were covered in this session?	Safe, Healthy, Achieving, Nurtured, Active, Respected, Responsible, Included